



**Trinity College Dublin**

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

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*LEABHARLANN CHOLÁISTE NA TRÍONÓIDE, OLLSCOIL ÁTHA CLIATH*

Academic Integrity: Understanding Plagiarism and the Art of Referencing

Academic Year 2024/25



- Definition of plagiarism
- Consequences
- Detection (Turnitin)
- Citing/Referencing
- Keeping accurate records and reference management tools

**Plagiarism is using another person's work without giving him or her credit**

**If you are using somebody else's words, images, music, or ideas you must acknowledge (cite) the original source. More on this later!**



TOM GAULD for NEW SCIENTIST

Source: <https://pbs.twimg.com/media/ECVAAqIWsaED0Ko?format=jpg&name=large>



Source: <http://youtu.be/2qONIWcTq1Y>, Bainbridge State College



**It is the act of plagiarism that is punished, regardless as to whether you meant to plagiarise or not.**

**However, there are levels of plagiarism; a matrix of levels and consequences of plagiarism is available at Trinity's Academic Integrity website.**

**You must complete the College's "Ready Steady Write" plagiarism tutorial and sign a declaration when submitting course work, whether in hard or soft copy or via Blackboard, confirming that you understand what plagiarism is and have completed the tutorial.**



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## Academic Integrity

What does good academic practice look like?

Study practices

Referencing practices

What is academic misconduct and how do I avoid it?

What are the consequences of academic misconduct?

Where can I go for further support?

Coversheet declaration

Ready Steady Write Plagiarism Tutorial

### Tutorial

All students need to complete the Ready Steady Write plagiarism tutorial, a resource developed by the Centre for Academic Practice and eLearning (CAPSL) at Trinity College Dublin, to help you understand and avoid plagiarism and develop your academic writing skills and academic integrity. It is designed so that you can view it from beginning to end or in sections and topics.

Every coversheet that is attached to submitted work has a declaration that must be completed, confirming that you have completed this tutorial.

- [Ready Steady Write plagiarism tutorial](#) 

# COVERSHEET DECLARATION (REQUIRED FOR EACH PIECE OF WORK YOU SUBMIT)



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## Text of Declaration

Each coversheet that is attached to submitted work should contain the following completed declaration:

**I have read and understood the plagiarism provisions in the General Regulations of the University Calendar for the current year, found at <http://www.tcd.ie/calendar>.**

**I have also read and understood the guide, and completed the 'Ready Steady Write' Tutorial on avoiding plagiarism, located at <https://libguides.tcd.ie/academic-integrity/ready-steady-write>.**





**Lecturers and examiners will be familiar with key sources and will notice when information has been used from them, as well as differences in style, terminology and accuracy in an essay**

**In addition, the vast majority of courses in TCD now use Turnitin to check written submissions for plagiarism. This compares submitted work to a database of websites, articles, books and student papers**





**The “similarity score” is not a measure of plagiarism!**

**You may have a high similarity score but that might be satisfactory as long as you have made sure to cite all your references.**



**For help on how to use Turnitin, see Academic Practice's advice:**

**[https://www.tcd.ie/academicpractice/Gateway\\_to\\_Assessment/students/academicintegrity.php](https://www.tcd.ie/academicpractice/Gateway_to_Assessment/students/academicintegrity.php)**



**There is nothing wrong with including short paraphrases of others' work (it demonstrates processing/synthesis) but you must *attribute the ideas to them*.**

**Think carefully though if you decide to use a long segment of paraphrasing as you are likely to lose marks on stylistic grounds. This is not plagiarism if you have proper citations – just poor writing/style!**

“Copy and paste” is *very* easy to detect, but so is “Copy, shake and paste” – mixing up paragraph order, changing words etc. to make lifted sections appear different.



Source: <https://www.youtube.com/watch?v=LRODESfNzcc>



**You will be given guidance by your department on how exactly to use quotations in your work. Any direct quotes (i.e., in a sentence) of another's words must be put into quotation marks and attributed.**

**Block quotes (longer quotes as a separate paragraph) should generally be used sparingly, as overuse will demonstrate you have little original material of your own to add!**



**You wrote an excellent essay on a topic last year. You now have to write again on the same topic for a different class for a different tutor...**

**Can you reuse the same essay?**

**If not, what do you do?**

**This can be a surprisingly tricky question to answer...**



# Any questions?



# LIBRARY HITS PROGRAMME



W/C 18 September:  
focus on Postgraduate skills  
Google 'library hits tcd'

- Getting to Know the Library
- Academic Integrity: Understanding Plagiarism
- Essay Writing
- Reading & Note-Taking
- Reading, Thinking & Writing Critically
- Smart Searching
- Defining Your Research Question
- Researching my Literature Review
- Beginners' Guide to EndNote

USING THE LIBRARY



We will look at:

- Citing/referencing
- Managing references





**Papers on the same subjects will use similar terminology, and draw on the ideas and research that has gone before. This is an expected and necessary part of research.**

**However, you must credit your sources by citing them. This allows readers of your work to find the original sources and see if you have adequately represented their ideas, and shows you are not trying to claim those ideas as your own.**



**Many different citation styles are in use in Trinity – your supervisor, course director or school/departmental administrator will advise if you should use any particular citation style.**



There are *thousands* of citation styles, but most are based on one of three broad types:

- Parenthetical/Inline/Harvard
- Numbered
- Footnotes





**Parenthetical styles are sometimes called the “Harvard” style as they were first used at Harvard in the 1880s.**

**Most use author and date and so those styles are often referred to as Author-Date styles.**

**Some use author and page number, such as MLA.**

Reference Type: Journal Article

Author: McClimens, Alex; Kenyon, Lynn; and Cheung, Heidi

Year: 2013

Title: Exploring placement pathways in nurse education

Journal: British Journal of Nursing

Volume: 22

Issue: 1

Pages: 8-15

DOI: 10.12968/bjon.2013.22.1.8





## In the text:

...it's clear that integrated care places new demands on students  
(McClimens et al., 2013)

## Reference list:

McClimens, A., Kenyon, L., & Cheung, H. (2013). Exploring placement pathways in nurse education. *British Journal of Nursing*, 22(1), 8-12, 14-15. <https://doi.org/10.12968/bjon.2013.22.1.8>





**Numbered styles list references in the order they are mentioned, using a digit in the text to refer to the fuller citation at the end.**

**The most common numbered style is Vancouver - while this style has its own particular rules, numbered styles in general are often referred to as Vancouver styles.**

**Other common styles used are IEEE, JAMA, and the Lancet.**



## In the text:

...it's clear that integrated care places new demands on students (1).

## Reference list:

1. McClimens A, Kenyon L, Cheung H. Exploring placement pathways in nurse education. *British Journal of Nursing*. 2013;22(1):8-15.

Numbers are reused for the same reference!



**Like numbered styles, footnoting styles give the reference an ascending number in the text and the full references are listed in that order at the bottom of the page in a footnote. A full list at the end of the work or chapter may also be required - although unlike with numbered styles, this will be in alphabetical order by surname, rather than in order of mention.**

**The Chicago 17th Edition “Notes and Bibliography” style is the latest version of the best-known footnoting style.**

**Another (used by the School of History here) is the Irish Historical Studies style.**



## In the text:

...it's clear that integrated care places new demands on students<sup>1</sup>

## As a footnote at the bottom of the page:

<sup>1</sup> Alex McClimens, Lynn Kenyon, and Heidi Cheung, "Exploring Placement Pathways in Nurse Education," *British Journal of Nursing* 22, no. 1 (2013), <https://doi.org/10.12968/bjon.2013.22.1.8>.

(elements are separated by commas)

## In the reference list, which is in alphabetical order:

McClimens, Alex, Lynn Kenyon, and Heidi Cheung. "Exploring Placement Pathways in Nurse Education." *British Journal of Nursing* 22, no. 1 (2013): 8-15. <https://doi.org/10.12968/bjon.2013.22.1.8>.

(first author's name inverted, elements are separated by full stops)

# EXCELSIOR ONLINE WRITING LAB: A GREAT RESOURCE FOR STYLE GUIDES



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<https://owl.excelsior.edu/>

The screenshot shows the homepage of the Excelsior Online Writing Lab. The header features the owl logo and the text 'Excelsior Online Writing Lab'. Below the header, there are navigation links for 'WRITING | READING | EDUCATORS' and a search bar labeled 'Search the OWL'. The main content area is divided into two columns. The left column contains a 'Writing Lab Navigation' menu with a list of topics: 'The Writing Process', 'Research', 'Citation & Documentation', 'Rhetorical Styles', 'Argument & Critical Thinking', 'Online Writing & Presentations', 'Grammar Essentials', 'Avoiding Plagiarism', 'ESL Writing Online Workshop', 'Writing in the Disciplines', 'Writing Refresher', and 'Game Over: Paper Capers! is being retirec'. Below the menu is a photo of a student wearing headphones and working on a laptop. The right column features a 'WELCOME TO THE EXCELSIOR ONLINE WRITING LAB' section with a list of resources, each with an icon and a brief description: 'The Writing Process' (Explore the steps necessary to write essays.), 'Research' (Find, evaluate, and integrate sources.), 'Citation & Documentation' (Cite & document sources for research papers.), 'Rhetorical Styles' (Understand different essay structures assigned in college.), 'Argument & Critical Thinking' (Learn how to think critically about argumentative writing.), 'Online Writing & Presentations' (Write for the web and create digital presentations.), 'Grammar Essentials' (Practice grammar skills to help you write clearly.), 'Avoiding Plagiarism' (Learn to avoid plagiarism when you write with sources.), and 'ESL Writing Online Workshop' (Learn about the writing process from an ELL perspective.). Below this list is a 'Hello!' section with a video player showing the owl logo and the URL 'owl.excelsior.edu'. The video player is titled 'Welcome to the Excelsior Online Writing Lab (OWL)'. Below the video player is a 'What's New with the OWL' section with three bullet points: 'Completely redesigned and expanded Educator Resources', 'Groundbreaking new Writing in the Disciplines training modules for educators', and 'All PDFs updated for accessibility to work with screen reading software'.

**Excelsior Online Writing Lab**

WRITING | READING | EDUCATORS

WELCOME TO THE EXCELSIOR ONLINE WRITING LAB

Search the OWL

**Writing Lab Navigation**

open all | close all

- The Writing Process
- Research
- Citation & Documentation
- Rhetorical Styles
- Argument & Critical Thinking
- Online Writing & Presentations
- Grammar Essentials
- Avoiding Plagiarism
- ESL Writing Online Workshop
- Writing in the Disciplines
- Writing Refresher
- Game Over: Paper Capers! is being retirec

**The Writing Process**  
Explore the steps necessary to write essays.

**Research**  
Find, evaluate, and integrate sources.

**Citation & Documentation**  
Cite & document sources for research papers.

**Rhetorical Styles**  
Understand different essay structures assigned in college.

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**Online Writing & Presentations**  
Write for the web and create digital presentations.

**Grammar Essentials**  
Practice grammar skills to help you write clearly.

**Avoiding Plagiarism**  
Learn to avoid plagiarism when you write with sources.

**ESL Writing Online Workshop**  
Learn about the writing process from an ELL perspective.

Hello!

Welcome to the Excelsior Online Writing Lab (OWL).

Watch this video to learn more about the OWL.

owl.excelsior.edu

What's New with the OWL

- ★ Completely redesigned and expanded [Educator Resources](#)
- ★ Groundbreaking new [Writing in the Disciplines](#) training modules for educators
- ★ All PDFs updated for accessibility to work with screen reading software



**The easiest way to bring together references from all sources is to use bibliographic/reference management tools.**

**These tools allow you to import records from multiple databases, library catalogues, to manually enter citations, and save all your references in one location.**

**They also allow you to grab these records and insert them into documents on which you are working.**

# HAVE YOU USED ANY REFERENCE MANAGEMENT TOOLS BEFORE?



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1. EndNote
2. Zotero
3. Mendeley
4. Word's built-in referencing
5. Another
6. None





**EndNote Online is free for all members of Trinity to use. It is cloud-based, with a small plugin to install on your computer that enables it to be used with Microsoft Word.**

**EndNote Desktop is an app installed on a particular computer – it is also free for all members of Trinity to use and can be downloaded from the Library website. Many researchers find it more powerful than EndNote Online but some use EndNote Desktop and EndNote Online together.**

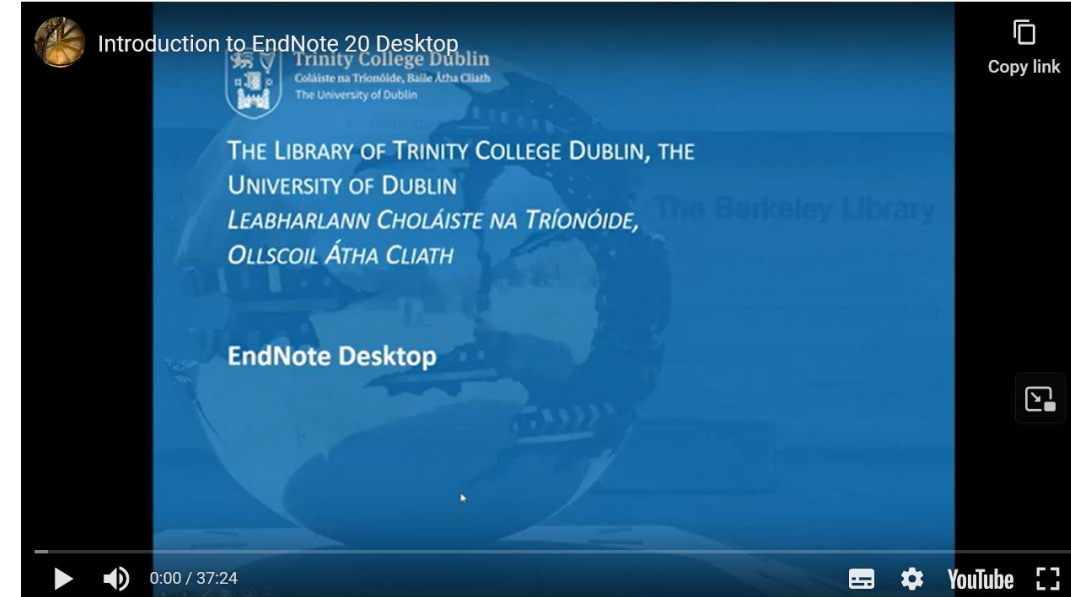
**The Library provides support for both EndNote Desktop and EndNote Online.**





**Video on how to use EndNote Desktop available on the Library website:**

**<https://www.tcd.ie/library/support/endnote/>**





# Any questions?



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**Thank You!**